

BUSINESS & OCCUPATIONAL/SALES TAX LICENSE APPLICATION PLEASE FILL OUT BOTH SIDES OF APPLICATION COMPLETELY

A SEPARATE LICENSE SHALL BE OBTAINED FOR EACH BUSINESS LOCATION IN BRECKENRIDGE.

1. APPLICANT INFORMATION			
APPLICANT NAME (Sole Proprietor, Corporation, Partnership, LLC Name)	BUSINESS CONTACT PERSON		
BUSINESS MAILING ADDRESS	CITY, STATE, ZIP		
2. BUSINESS INFORMATION			
TRADE NAME ("doing business as" name)	BUSINESS PHONE NUMBER		
	EMAIL ADDRESS		
	Your license fee includes membership with GoBreck, may we share your email address with them? Yes No		
STREET ADDRESS OF BUSINESS	BUSINESS FAX NUMBER		
BUSINESS UNIT OR SUITE NUMBER	COLORADO SALES TAX NUMBER		
BUSINESS ACTIVITY: Specifically describe your business activities. (i.e. if retail, what products you are selling) and a percentage for each activity (i.e. 60% retail - clothing; 40% ski rental)	% activity % activity % activity % activity % activity %		
PLEASE ADD A COPY OF YOUR LEASE OR SCHEDULE # IF YOU OWN	THE PROPERTY FOR SQUARE FOOTAGE		
3. OWNER INFORMATION List names of Business Owners, Corporate Officers, Pa	artners or Members (attach additional page if poccessory)		
OWNER NAME	OWNER NAME		
OWNER STREET ADDRESS	OWNER STREET ADDRESS		
OWNER MAILING ADDRESS	OWNER MAILING ADDRESS		
CITY, STATE, ZIP	CITY, STATE, ZIP		
RESIDENCE PHONE	RESIDENCE PHONE		
4. BRECKENRIDGE SALES AND ACCOMM	L ODATION TAX		
The sale of tangible personal property at retail (including rental of tangi percent (2.5%) sales tax. If more than \$40 in sales tax will be collected collected per month, you may file quarterly.	ble personal property) and certain services are subject to a two and a half d in any one month, you must file monthly. If less than \$40 in sales tax will be		
I will file taxes: Monthly Quarterly N/A			
Short-term rental of any hotel/motel room, condominium, house or other tenths percent (3.4%), in addition to the sales tax.	accommodation unit is subject to the accommodation tax of three and four-		

Additional Town of Breckenridge Sales Tax information can be found at www.townofbreckenridge.com or call (970) 453-3193.

Information concerning registering with the State of Colorado can be found at www.sos.state.co.us Use Colorado Business Registration form

I will file accommodations tax: _____ Yes _____ No _____ N/A

CR100 (instructions are available at that site or call 1-800-333-7798 for business license hotline.

5. BUSINESS TYPE AND FEE If your business is located within the Town limits, your type of business is one of the following: IN-TOWN BUSINESS - any business operating from a fixed location within the Town. ANNUAL FEE: \$200 PLUS \$10 PER EMPLOYEE. Number of Employees (includes applicant, owner, manager, etc.) Number is based on the highest number of employees applicant intends to employ for any one month. Any person who works 20 hours or more per week is considered one full-time employee. Hours for part-time employees who work less than 20 hours per week shall be combined; each increment of 20 hours, or fraction thereof, is considered one employee. (# of Employees x \$10) = \$ _ \$200 + \$ IN-HOME OCCUPATION - any business legally operated from a residential structure in a residential district within the Town (requires approval from Department of Community Development). ANNUAL FEE: \$50. LODGE - any premise consisting of multiple rental rooms held in common ownership, which shall include hotels, motels, bed & breakfasts, boarding houses and apartment buildings. All lodges shall pay the fee for an In-Town Business (above), plus \$50 per bedroom per annum. ANNUAL FEE: \$200 PLUS \$10 PER EMPLOYEE AND \$50 PER BEDROOM [\$200 + \$ ____ (# of Employees x \$10)] +\$ ____ (# of bedrooms x \$50) = \$ _ If your business is not located within the Town limits, but you come into Town and do business, your type of business is one of the following: REGULAR VENDOR - a vendor doing business within the Town in excess of four months each calendar year. ANNUAL FEE: \$100. SEASONAL VENDOR - a vendor doing business within the Town for less than four months each calendar year. ANNUAL FEE: \$50. 6. LOCAL EMERGENCY NOTIFICATION (IN-TOWN BUSINESS ONLY) All In-Town Businesses must provide one local emergency contact or "after hours" contact person. If business owner lives out of town, provide two local contacts. STREET ADDRESS **PHONE** NAME STREET ADDRESS NAME PHONE 7. COMMUNITY DEVELOPMENT & BUILDING OFFICIAL (IN-TOWN & IN-HOME **BUSINESSES ONLY)** All new applications for In-Town & In-Home Businesses are subject to review by the Community Development Department and/or the Building Department. Applicants must obtain signatures from one or both of these departments prior to issuance of the business license. Community Development Date **Building Official** Date

8. SIGNATURE

I declare under penalty of perjury in the secon knowledge	nd degree that the statements made in	this application are true and complete to the best o	f my
Authorized Signature	Title	Date	

When this form is completed and signed, return with payment to: Town of Breckenridge, Breckenridge Finance Division, P.O. Box 8629, Breckenridge, Colorado 80424.

Additional information can be found at www.townofbreckenridge.com

For assistance email websitefinance@townofbreckenridge.com or call (970) 453-3182.