



ACCOUNT NUMBER _____

ACCOMMODATION UNIT INFORMATION

1. GENERAL INFORMATION

Owner Name(s): _____

Owner Mailing Address (required): _____

Owner Phone (required): _____

Additional Phone: _____

Owner Fax: _____

Owner Email (required): _____

2. PROPERTY INFORMATION

Complex Name and Unit No.: _____

Street Address of Unit: _____

Number of Bedrooms: _____
(A loft counts as a Bedroom)

3. CURRENT USE OF PROPERTY - PLEASE CHECK ALL THAT APPLY

Short-Term Rental [] (leased on a nightly basis for less than 30 consecutive days) Owner-Occupied []

Long-Term Rental [] (leased for a term in excess of 30 consecutive days) Second Home []

4. Responsible Agent: (effective January 1, 2019 properties are required to list a responsible agent unless exempt from Accommodation Admin Fee)

Name: _____ Phone Number: _____

Email : _____

Responsible agent - Rental Agent, Property Management Company, owner or person authorized to receive communications from the Town concerning the accommodation unit.

Responsible Agent 2:

Name: _____ Phone Number: _____

Email: _____

5. RENTAL AGENT - Management Company, rental agent, or other person engaged by licensee to advertise and remit tax to the town.

If you are using a property management property to rent your property (not just maintain the property) please complete the following:

Name of Management Company: _____

Phone #: _____ Email Contact: _____

Will the management company remit sales and accommodation tax for you? Yes [] No []

Do you plan to rent the accommodation unit yourself? Yes [] No []

If you are renting on your own, please indicate all methods/means of advertisement:

VRBO/Home-Away: Listing # _____ AirBnb: Listing # _____

Other: Listing # _____ Other: Listing # _____

6. SALES AND ACCOMMODATION TAX INFORMATION (for owners remitting sales and accommodation tax):

- Owners renting the property themselves or through a rental-by-owner website are responsible for collecting and remitting sales and accommodation taxes to the Town of Breckenridge and to the State of Colorado. Contact the State at www.colorado.gov - Department of Revenue / Division of Taxation / Sales Tax / License
Note: Regardless of who rents the unit, the owner is responsible for ensuring that proper sales and accommodation taxes are collected and remitted.

AFFIDAVIT (signature required)

I declare under penalty of perjury in the second degree that the statements made in this form are true and complete to the best of my knowledge

Authorized Signature

Date

For more information on Short Term Rentals in Breckenridge please visit

www.townofbreckenridge.com/shortterm

www.townofbreckenridge.com/shortterm

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