

**ADMINISTRATIVE RULES AND REGULATIONS CONCERNING THE TOWN OF
BRECKENRIDGE DOCKLESS BIKE SHARE LICENSE**

- A. **Effective Date.** These regulations are effective _____, 2019.
- B. **Authority.** These regulations are issued by the Town Manager of the Town of Breckenridge pursuant to the authority granted by Section 4-17-24 of the Town of Breckenridge “Dockless Bicycle Sharing License” Ordinance (Chapter 17 of Title 4 of the Breckenridge Town Code).
- C. **Adoption Procedures.** The procedures set forth in Chapter 18 of Title 1 of the Breckenridge Town Code were followed in connection with the issuance of these regulations. Notice of the adoption of these regulations was given in accordance with the requirements set forth in Section 1-18-3 of the Breckenridge Town Code.
- D. **Conflict With Dockless Bicycle Sharing License Ordinance.** These regulations do not amend the Town’s “Dockless Bicycle Sharing License” Ordinance. If there is a conflict between these regulations and the Dockless Bicycle Sharing License Ordinance, the ordinance will control.
- E. **Definitions Adopted By Reference.** All of the definitions in Section 4-17-4 of the Dockless Bicycle Sharing License Ordinance are adopted by reference and incorporated into these regulations.
- F. **License Required.** Any person planning to operate a Dockless Bicycle Sharing business in an area or manner restricted by Section 4-17-5 of the Town of Breckenridge Code must obtain a license issued by the Town Manager.
- G. **Application Required.** Each applicant for a Dockless Bicycle Sharing License must complete an application and license form. The Town Manager will respond in accordance with the timeline in the Dockless Bicycle Sharing License Ordinance.
- H. **Content of License Application.** Each application for a license under the Dockless Bicycle Sharing License Ordinance shall contain the following:
- a. The name and address the applicant;
 - b. The applicant’s driver’s license number or other form of valid, government issued identification;
 - c. A financial guaranty in the amount of \$80 per bicycle, with a cap of \$8,000. The financial guaranty shall be cash, a letter of credit from a surety or financial institution located in the state of Colorado and in a form acceptable to the town manager, payable to the town as beneficiary, or another form of financial guaranty approved by the town manager.
 - d. A management plan that addresses accessibility of the applicant’s proposed dockless bicycle share system, and how the applicant will prevent or mitigate adverse impacts that its dockless shared bicycles may have to public or private property. The management plan shall include the following components:

- (1) A description of how the applicant will develop and implement assistance programs to enhance equitable access to potential dockless bicycle share users who do not have access to smart phones or credit cards;
 - (2) A proposed service plan to achieve equitable distribution of shared bicycles and electric assisted bicycles, including deployment of dockless shared bicycles at transit facilities, high demand areas of the town, and areas of the town that are not currently served by shared bicycle stations;
 - (3) A description of how the applicant will respond to complaints of improperly parked or abandoned shared bicycles;
 - (4) A description of how the applicant will respond when notified of safety or operation concerns of a shared bicycle in the system;
 - (5) A maintenance plan for shared bicycles; and
 - (6) A proposed user education and outreach plan for proper bicycle parking and riding.
- e. Proof of all other required town licenses related to the operation of the licensee's business, including, without limitation a Town Business and Occupational Tax License.
 - f. Proof of compliance with the Dockless Shared Bicycle Standards as set forth in Section 4-17-17 of the Town of Breckenridge Code.
 - g. Proof of a mobile application, as well as prominently displayed notifications as described in the Dockless Bicycle Sharing Ordinance, Section 4-17-16.

Dated: _____, 2019

Rick G. Holman, Town Manager